

**JOB DESCRIPTION**

**POSITION TITLE:** Seasonal Marine Patrol Officer  
**DEPARTMENT:** L&O; Coeur d'Alene Tribal Police Department  
**LOCATION:** Plummer Idaho 83851  
**REPORTS TO:** COP or designee  
**SALARY RANGE:** \$14 p/hr. + Overtime; No Benefits  
**DURATION:** April 2023 – September 2023

**Work Schedule:** Various shifts including days, nights, weekends and holidays, be available 24 hours a day for emergency callouts (if needed.) The workday will cover 8 hours, 5 days, for total of 40 hours, overtime could occur do to late calls.

**Summary of Duties and Responsibilities**

As a Coeur d' Alene Tribal Marine Police Officer on the Coeur d' Alene Reservation, to patrol the public waters, including lakes, ponds and jurisdictional waters to enforce boating laws and regulations and to ensure public safety.

- Patrols public water bodies and inspect private and commercial boats for compliance with safety regulations.
- Checks spar buoys and flashing light beacons for proper placement and operations
- Investigates boating accidents, complaints and calls for service from the public
- Arrests suspects forcibly if necessary, using handcuffs and other restraints; subdues resisting suspects using maneuvers, approved weapons, and hands and feet in self-defense.
- Writes investigative and other reports including sketches, citations, affidavits, complaints and warrants.
- Responds to water emergencies on inlands and waterways
- Testifies as a witness in court
- Performs such assignments as working radar on waterways, participating in night surveillance, participating in traffic and crowd control activities on the Lake and Bike trails, religious ceremonies, and community events.

Must show the highest of professional standards and promotes a positive image of the Tribe and its administration at all times. Perform other duties as assigned to promote the efficiency and effectiveness of the department.

Must have strong customer service skills and the ability to defuse tense situations while maintaining a professional demeanor. Must be culturally sensitive to a diverse customer population and able to interact tactfully and positively with Tribal members, all levels of tribal staff and management.

**Minimum Qualifications**

1. Must support the Coeur d'Alene Tribe's: vision, mission, and core values per Coeur d'Alene Tribal Resolution 015(2020).
2. Required – COVID19 vaccination with booster, at the time of application - attach vaccination card
3. Must comply with all other Health policies established by the Tribe or department

4. Pass an Idaho POST Certified Marine Academy
5. Pass a physical swimming test
6. Pass a pre-employment Drug Screening provided by Coeur d' Alene Tribe
7. Minimum 21 years of age
8. High school diploma or GED
9. No felony arrests
10. No gross misdemeanor convictions
11. No misdemeanor convictions in the past (5) five years
12. Good communications skills
13. Ability to write reports and keep statistical data
14. Valid state driver's license
15. Ability to work a flexible schedule (multiple shifts)

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An applicant may be asked to participate in an interview to establish whether he/she meets the minimum qualifications. Interviews do not create a right to employment and provide no promise or guarantee of employment with the Tribe.

The Coeur d'Alene Tribe reserves the right to hire according to its Indian Preference Policy. Applicants are subject to a pre-employment drug test and at-random testing following employment. Positions with the Coeur d'Alene Tribe are subject to a 6-month orientation period.

To apply, submit a Tribal Police application, resume, COVID19 vaccination card with booster, and signed position description no later than 4:00 pm on the closing date to: Human Resources Department, P.O. Box 408, Plummer, ID 83851. For more information, visit our website at [www.cdatribe-nsn.gov](http://www.cdatribe-nsn.gov)

Sign below stating you have read the above job description and fully understand the qualifications, duties and responsibilities required of this position. Sign and Return job description with application packet.

Application packets are not maintained after the position is filled. A new application is required for each position applied to.

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Applicant Signature

\_\_\_\_\_  
Date