

JOB DESCRIPTION

Position Title: Fire/Fuels Technician 1 (FFT2)
Department: NR/Forestry/Fire-Fuels Program
Immediate Supervisor: Fire/Fuels Technician III or Supervisory Technician
Status: Full-time/Seasonal depending on funding/workload/weather

Summary of Duties and Responsibilities

The incumbent helps with a variety of fire/fuels management activities; such as, fire suppression, prescribed fire, mechanical fuel treatments, project monitoring, and data collection (forestry or fuels) on the Coeur d'Alene Indian Reservation. Incumbent functions as a fire/fuels technician, performing duties with more experienced co-workers and under the supervision of the crew lead or Supervisory Technician. This position is subject to medical screening and annual physical fitness testing at the arduous level as a condition of employment.

I. MAJOR DUTIES: (80% - 100%)

1. Serves as a member of an engine or hand crew assigned to suppress wildland fires. Performs assignments as a wildland firefighter in developing a working knowledge of fire suppression strategies, tactics, and fuels management techniques, practices and terminology. This consists of fireline construction, use of pumps and engines, hose lays using appropriate nozzles and nozzle adjustments in the effective use of water and additives, working in and around aircraft such as helicopters, safety rules, and basic fire behavior.
2. Assists in fuels activities, working as part of a seasonal crew performing field work to accomplish thinning, pruning, mastication, and piling slash associated with wildland fuels projects. This will include operating equipment, such as: a chipper, DR mower, chainsaw and/or pruning equipment.
3. Participates in fire/fuels and safety training in the techniques, practices, and methods of fire suppression and in the safe, efficient operation and use of hand and power tools, equipment and vehicles used in fireline activities.
4. Participates in safety sessions and fire/fuels critiques.(After Action Review) 5. Ensures own and others welfare and safety in all aspects of the assignments.
6. Ensures daily repairs and maintenance of equipment, such as: a chipper, DR mower, a pump, wildland engine, chainsaw and/or other equipment. Maintains equipment daily in an operable condition, troubleshoots equipment in need of repair.
7. Assists preparing hazardous fuels reduction projects by flagging treatment areas, property ownership corners and lines, and riparian or wildlife management zones, cultural surveys, and GPS.
8. Assists in collecting for a variety of fuel-monitoring projects, including stand exams and fuel line transects.
9. Maintains electronic timesheet on a weekly basis.

II. ADDITIONAL DUTIES: (<20%)

1. Assists forestry personnel in collecting data for forestry projects, including accurately identifying conifer and hardwood species present on the Coeur d'Alene Reservation,

measuring tree diameter at breast heights and total tree heights and stand exams for survival, stocking surveys, and tree planting.

2. Performs other related duties as assigned.

III. OTHER SIGNIFICANT FACTS:

1. No experience necessary.
2. Able to lift and carry 50 lbs. from floor/ground to waist, waist to above shoulders.
3. Able to walk all day in steep and rugged terrain if needed.
4. Ability to learn and operate fire suppression equipment, chainsaw, hand tools, and other equipment.
5. Ability to learn and familiarize with local tree forestry practices.
6. Ability to learn and familiarize with GPS units and computer.
7. Take Forestry Driving Policy class and GSA Defensive Driving course

IV. MINIMUM QUALIFICATIONS:

- Must support the Coeur d'Alene Tribe's: vision, mission, and core values per CdA Resolution 015(2020)
- Must have received full COVID19 vaccination at time of application – attach vaccination card.
- COVID19 booster is required according to the timeline established by the CDC – attach vaccination card.
- Comply with all other Health policies established by the Tribe or department, including the annual flu shot.
- Must maintain a valid state driver's license and be tribally insurable, at time of application and during employment.
- Pass fire physical and able to pass the arduous work capacity test annually (45lbs. for 3 mile in 45 minutes or less).
- Must be 18 years of age.
- High school Diploma or GED preferred.
- Must take and successfully pass the following fire courses by June 30 of current year: I100, IS700, L-180, S-190 and S-130 in addition to the Annual Fireline Safety refresher (RT-130).
- Able to qualify as a FFT2.

V. SUPERVISORY CONTROLS:

Work is performed under the direct supervision of the Fire/Fuels Technician III, the designated project leader or Supervisory Technician. Other supervision may be designated on wildfire assignments of specific project. The supervisor specifies the immediate objectives, scope of the assignment, deadlines to be met, resources available, and works closely with employee in unusual situations that lack clear precedents. Work is reviewed by the Fire/Fuels Technician III or designated project leader at appropriate intervals for technical accuracy, accomplishment of objectives and coordinating with other natural resource activities. The incumbent will work with other seasonal personnel to ensure projects are performed in a timely manner. No supervisory responsibilities.

VI. GUIDELINES:

Procedures for doing the work have been established and a number of specific guidelines exists such as oral instructions, standing operating procedures, maps, equipment manuals, health and safety codes, Wildland Fire and Aviation Program Management and Operations Guide (Red Book), field operations guides, and training prior to actual fire suppression, prescribed fire and fuels management activities; referring needed deviations or questions to the supervisor or higher

graded employee who is available while performing activities. Specific tasks, use of tools and methods and sequence in which tasks are to be done are determined by evaluation of the situation and issue involved. This work requires the employee to recognize which of several techniques and procedures is best suited to the specific situation encountered. Actions taken vary dependent upon the terrain, intensity of fire, fuel availability, wind velocity and resource values.

VII. SCOPE AND EFFECT:

The purpose of the work is to assist with operations of the fire/fuels management program on the reservation in accordance with the Fire Management, Fuels Management Plan and Forest Management Plan; and ensure the effective protection of the Tribe's natural resources through effective forestry/fire/fuels management.

The work affects the protection of life, property and forest resources on the Coeur d'Alene Indian Reservation.

VIII. PERSONAL AND PURPOSE OF CONTACTS:

Contacts are primarily with other members of the fire/fuels staff, the supervisor and others in the forestry organization. Contacts are made to exchange information about the immediate work situation in which crewmembers are to receive instructions and to clarify how the work is to be done.

IX. PHYSICAL DEMANDS:

Arduous: Duties include rigorous fieldwork requiring above average physical performance, endurance and superior conditioning. Work requires prolonged standing, walking over uneven ground, and recurring bending, reaching, lifting and carrying of items weighing over 50 pounds and shared lifting and carrying of heavier items and similar strenuous activities requiring at least average agility and dexterity. Duties include some strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Operation of some specialized fire equipment can place extended physical stress.

Incumbent is subject to a medical examination and must annually pass the work capacity test for arduous positions.

X. WORK ENVIRONMENT:

The work is primarily performed outdoors in forest environments in steep terrain where surfaces may be extremely uneven, rocky or covered by vegetation. Temperatures may exceed 100 degrees F and fall well below freezing. Risks include dust, smoke inhalation, fire entrapment, snake or insect bites and stings, exposure to excessive machinery noise and falling and rolling material. Personnel must adjust and cope with exposure to weather elements, dust and smoke, poor work situations under an unpredictable set of circumstances. The hazardous nature of certain jobs requires that protective clothing be worn (hard hat, gloves, leather boots, flame resistant clothing and other personal protective equipment). Work requires travel by vehicle and/or foot.

XI. TRAINING GOALS:

Work to improve knowledge of fire behavior, fire suppression, and hazard fuel reduction in wildland and urban settings. Initiate internal position task book and wildfire position task books. Evaluations will determine if the incumbent has successfully completed all the duties and requirements specified in this position description.

XII. PERSONAL PROTECTIVE EQUIPMENT:

The incumbent is required to supply their own work boots and appropriate work clothing. Boots are to be ALL leather with a vibram sole, tops to be a minimum of 8 inches (inside measure) and heels must be 1.5 inches in height. Long work pants and a work shirt are required for all project work. The Fire Management program will supply Nomex clothing, fire pack with fire shelter, work gloves, hard hats, safety glasses, and hearing protection for work and fire assignments.

XIII. OTHER:

Must not have been convicted of a felony involving dishonesty within the past five years.

An applicant may be asked to participate in an interview to establish whether he/she meets the minimum qualifications. Interviews do not create a right to employment and provide no promise or guarantee of employment with the Tribe.

The Coeur d'Alene Tribe reserves the right to hire according to its Indian Preference Policy. Applicants are subject to a pre-employment drug test and at-random testing following employment. Positions with the Coeur d'Alene Tribe are subject to a 6-month orientation period.

To apply, **submit a Tribal Application and resume, copies of certifications, COVID19 vaccination/booster card, and signed job description no later than 4:00 pm on the closing date to: Human Resources Department, P.O. Box 408, Plummer, ID 83851. For more information, visit our website at www.cdatribe-nsn.gov**

Sign below stating you have read the above job description and fully understand the qualifications, duties and responsibilities required of this position. Return this job description with the application and your resume.

Applicant Signature

Date