



**COEUR D'ALENE TRIBE**  
**DEPARTMENT OF EDUCATION**  
(208) 686- 5115 Fax (208) 686-5804  
850 A Street - P.O. Box 408  
PLUMMER, ID 83851

**Direct Employment**

This application is for individuals who are enrolled with a federally recognized Indian Tribe, or a Coeur d'Alene Tribe Descendant (when funds are available only), and living on or within a 50-mile radius of the Coeur d'Alene Reservation. This program is designed to assist individuals with work equipment, clothing, etc., to help retain full-time employment. Applicants must have been hired within the last 30 days. An individual can only utilize Direct Employment two (2) times in a lifetime.

Please answer the questions listed:

Where were you last employed?

When were you last employed?

What was your reason for leaving?

For how long were you employed at your previous job?

Please submit the following items to the Coeur d'Alene Tribe, Department of Education:  
(Applications will not be considered unless all items are turned in and complete).

- \_\_\_ 1. Application/Right to Privacy Form.
- \_\_\_ 2. Employment verification (to be completed by employer).
- \_\_\_ 3. A personal letter of goals and reasons you are requesting assistance.
- \_\_\_ 4. A copy of your Tribal I.D. (or Descendancy Verification) or Certificate of Indian Blood.
- \_\_\_ 5. A copy of your State Driver's License or State I.D. Card (optional).
- \_\_\_ 6. Name of store at which you will purchase your equipment or clothing. \_\_\_\_\_
- \_\_\_ 7. E-mail Address (if you have one)  
My email address is: \_\_\_\_\_

Please read all forms thoroughly before signing.

Remember: The Employment Verification form must be faxed or mailed directly from your employer. The form will not be accepted if you deliver it.

All rules and regulations will be enforced as agreed to by your signature. If you have any questions, please feel free to contact the Department of Education, EAP Coordinator directly at (208) 686-5115.



