



COEUR D'ALENE TRIBE
850 "A" STREET
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(208) 686-1800 FAX (208) 686-1182

REFERENCE:

DATE: June 25, 2009
TO: Idaho General Contractors
SUBJECT: Request for Statement of Qualifications and Proposal
REGARDING: DeSmet-Tensed Trail Project Construction

OVERVIEW

The Coeur d'Alene Tribe is seeking statements of qualifications and proposals (SOQ/Ps) from companies licensed and qualified to perform construction of a pedestrian / bicycle trail between the communities of DeSmet and Tensed, within the Coeur d'Alene Reservation, in Benewah County, Idaho. This project will include the following tasks (not necessarily in this order):

- Removal of existing soil, placement of geotextile filter fabric and placement/compaction of crushed rock sub-base and base courses,
- Placement of three CMP culverts with rip-rap headwalls,
- Placement and compaction of asphalt concrete pavement and appropriate shoulder work,
- Construction of bridge approaches and bearing system (helical piers and grade beams),
- Purchase and placement of 100' x 9' pre-fabricated steel span bridge,
- Placement of removable bollards at each end of the bridge and trail,
- Placement of decorative/protective boulders along both sides of trail, and
- Permanent and temporary site, traffic and erosion/sediment controls.

Note: complete Plans and Specifications, and the required Bid Packet, are available at the Internet website <http://www.cdatribe-nsn.gov/TribalGov/PublicNotices.aspx>.

Anticipated construction schedule to be completed is September and October, 2009.

The selected company(s) must have and present the following prior to initiating work within the Coeur d'Alene Reservation:

- A current Idaho Contractor license.
- Proof of worker's compensation insurance.
- Proof of liability insurance in the amount of \$1,000,000. Proof of coverage must come directly from the insurance company and must name the Coeur d'Alene Tribe as additionally insured.
- Bid Performance and Payment Bond(s)
- A current Tribal Employment Rights Office (TERO) "Compliance Plan"
- A current Tribal Business License
- A signed Certification regarding debarment, suspension, ineligibility and voluntary exclusion.

Interested companies may submit a Statement of Qualifications and Proposal (SOQ/P) to the Tribe's Lake Management Department through the mail to 850 'A' Street, PO Box 408, Plummer, ID 83851, electronically to dlamb@cdatribe-nsn.gov or hand deliver to 401 Annie Antelope Road, Plummer. Questions regarding the project or this Request should be addressed to Dave Lamb at 208-686-6206 or e-mail at dlamb@cdatribe-nsn.gov.

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PROJECT BACKGROUND

The proposed pedestrian / bicycle trail will connect the City of Tensed to the community of DeSmet, lying within the Coeur d’Alene Indian Reservation and Benewah County, Idaho (see **Figure 1**). The trail will have a total length of 3,115 feet (including a bridge) and a paved surface width of nine feet. The finished trail will be at grade. A light duty steel span bridge is anticipated to allow trail users to cross Hangman Creek (bridge dimensions are 100 ft x 9 ft).

This project is intended to provide a vital non-motorized link between the two small communities, one (DeSmet) which contains the Tribal school and the other (Tensed) several commercial outlets, a library and community center. Currently, these communities are connected by US Highway 95. Hangman Creek separates these communities so non-motorized movement of people must follow the highway causing unsafe and an ineffective route for pedestrian traffic. The DeSmet – Tensed Trail will allow

pedestrians and bicyclists a more direct route between the two communities providing a safe corridor of travel in a more natural background.

The initial funding solicitation from the Tribe to Idaho Transportation Department's (ITD) Transportation Enhancement Program was submitted in January 2005, for fiscal year 2008 funding. The Tribe received an award letter from ITD in October, 2005. In order to avoid the need for (and cost of) ITD oversight on the project, it was planned to route the funds through the USDoI Bureau of Indian Affairs (BIA) via a cooperative agreement. This ITD – BIA agreement was completed and signed effective August 28, 2006. An Indian Self Determination Agreement was signed between the Tribe and BIA effective July 26, 2007. The Tribe has obtained easements for the construction and use of this trail and will be responsible for landowner notifications regarding construction access. The Tribe was responsible for environmental compliance on this project, and completed the NEPA (Environmental Assessment) process following BIA's guidelines. The trail and bridge design was completed by TerraGraphics Environmental Engineers, Inc. Copies of the design are included in this packet. Further information may be available upon written request.

CONTRACTOR SELECTION

Selection Criteria: Selection of the company(s) to implement this project shall be based on a proposed work plan, qualifications and proposed construction costs. All Responses (including a Statement of Qualification and Proposal and a completed Bid Paket) received at the Tribe's Lake Management Department office by 4:00 pm, Friday July 31, 2009 shall be evaluated according to the following criteria and point system.

- | | |
|------------------------------------|--------------------|
| 1) Previous experience of company | 25 possible points |
| 2) Proposed work plan and schedule | 40 possible points |
| 3) Total and component costs | 25 possible points |
| 4) MBE/WBE/Indian Preference | 10 possible points |

Total points 100

Review Committee: Review of Responses will be by a committee formed by the Coeur d'Alene Tribe and may include members and employees of the Tribe.

REQUIRED STATEMENT OF QUALIFICATION CONTENTS

The following information is required to be included in the SOQ/P. Failure to address these areas will result in lower scoring or disqualification of the Response.

Company History and Overview of Services: Specify how long the company submitting the proposal has been in business and describe primary company workload (type of work and approximate percent of annual income). Indicate if the company is a minority or woman owned business or an Indian Preference Contractor (listed by the Coeur d'Alene Tribe).

Project Listing and References: Provide a minimum of three references for similar projects performed within the last five years. Projects which have been performed under the auspices of ITD, BIA and the Coeur d'Alene Tribe will be of particular interest. Provide project title, project was location, when the project was performed, who the project client was, a brief scope-of-work summary and the total cost of the project. Also provide a client contact person name with telephone number for the Tribe's verification of information.

Staff Qualifications: Provide a list of company staff who will be assigned to this project along with a brief statement of each of their qualifications and the specific job they will be providing on this project.

Suppliers and Sub-contractors: Indicate any subcontractors which will be used and their respective role in this project and company history / service overview.

REQUIRED PROPOSAL DOCUMENTS

Bid Package: A fully completed Bid Package must be submitted. The Bid Package, in MS Word format, is available at <http://www.cdatribe-nsn.gov/TribalGov/PublicNotices.aspx>, consists of the following. This Package must be signed where indicated and must be submitted in the format and order it is presented.

- Bid Proposal Sheet
- Bid Proposal Signature Sheet
- Qualification of Bidders Sheet
- Subcontractors List
- Insurance coverage Questionnaire
- Bid Bond Form
- Bid Performance & Payment Bond Form
- Sample Contract

Proposed Work Plan and Schedule: The preferred timing of this project is during September and October, 2009. Within those limits describe the approach to be taken to complete this project. Describe in as much detail as necessary for proposal reviewers to obtain an effective understanding of the flow of the work.

Equipment to be used: Include a detailed list of construction equipment proposed to be used in construction of this project.

Estimated Cost: In order for the Tribal selection committee to score the submitted proposals, please present cost information detailed by project task **using the Bid Proposal Sheet which is included in the Bid Package**. It is anticipated that the construction contract will be lump sum paid based on monthly progress billings. If further breakdown for each bid item is necessary for the submitted proposal, attach the breakdown with an explanation of the reasoning to the submitted bid documents.

OTHER

Inquiries: All inquiries related to this RFP are to be directed, in writing, to the contact person at the mailing address on the front page of this RFQ/P. Information obtained from any other source is not official and should not be relied upon.

Closing Date: Three complete hard copies of each Response must be received before **4:00 PM, Pacific Time, on Friday July 31, 2009** at the address on the front cover of this RFQ/P. Responses must not be sent by facsimile. Responses and their envelopes should be clearly marked with the name and address of the Respondent and the project title. Upon receipt, responses will be marked with their receipt time at the closing location. Only complete Responses received and marked before closing time will be considered to have been received on time. Hard-copies of late Responses will not be considered or evaluated and will be returned to the Respondent or destroyed.

Project site pre-bid tour: A pre-bid tour of the project site will be offered Friday July 17, 2009. All interested parties should meet at the Tensed Community Center, 315 'C' Street (corner of 'C' Street and US 95. Call the contact on this RFQ/P for tour time.

Utility Locating: There are no underground or above ground utilities known of on this project site. However, the contractor will be required to contact the One-Call utility locating service prior to initiation of construction.

Changes to Response Wording: The Respondent will not change the wording of its Response after the closing date and time specified in this RFQ/P unless requested by the Coeur d'Alene Tribe for purposes of clarification.

Respondent Expenses: Respondents are solely responsible for their own expenses in preparing a Response and for subsequent negotiations with the Coeur d'Alene Tribe, if any. The Coeur d'Alene Tribe will not be liable to any Respondent for any claims, whether for costs or damages incurred by the Respondent in preparing the Response, loss of anticipated profit in connection with any final Contract, or any other matter whatsoever.

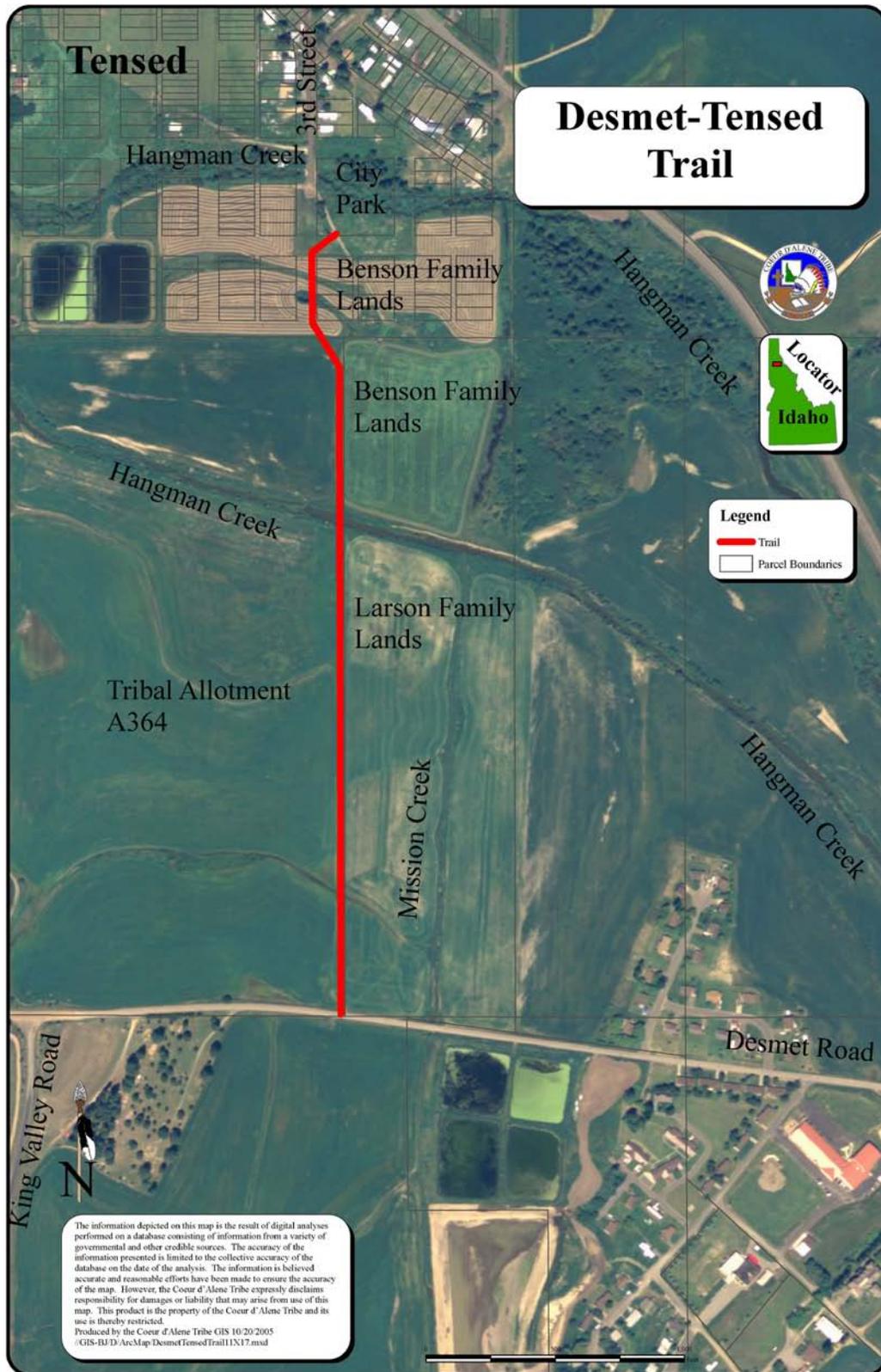
Acceptance of Responses: This RFP is not an agreement to purchase goods or services. The Coeur d'Alene Tribe is not bound to enter into a Contract with any Qualified Respondent. Responses will be assessed in light of the qualification review criteria. The Coeur d'Alene Tribe will be under no obligation to receive further information, whether written or oral, from any Respondent. Only if a Qualified Respondent and the Coeur d'Alene Tribe enter into a subsequent full written Contract, as a result of an RFP, will a Respondent acquire any legal or equitable rights or privileges

Contract: It is anticipated that a contract will be negotiated the selected respondent within one week of the SOQ/P due date. The contract will be signed effective upon completion of the Tribal administrative routing process (typically one week).

Modification of Terms: The Coeur d'Alene Tribe reserves the right to modify the terms of this RFP at any time in its sole discretion. This includes the right to cancel this RFP at any time without issuing an RFP and the right to cancel the RFP at any time without entering into a Contract.

Ownership of Responses: All documents, including Responses, submitted to the Coeur d'Alene Tribe become the property of the Coeur d'Alene Tribe. They will be received and held in confidence by the Coeur d'Alene Tribe.

Confidentiality of Information: Information pertaining to the Coeur d'Alene Tribe obtained by the Respondent as a result of participation in this RFP is confidential and must not be disclosed without written authorization from the Coeur d'Alene Tribe.



Map showing proposed route of the DeSmet-Tensed Trail.