



COEUR D'ALENE TRIBE
INFORMATION TECHNOLOGY DEPARTMENT

850 A STREET
P.O. BOX 408
PLUMMER, IDAHO 83851
(208) 686-1800 • FAX (208) 686-1182

REQUEST FOR PROPOSAL
FIBER OPTIC LOCATE SERVICES

March 26, 2014

Background:

The Coeur d'Alene Tribe is constructing a FTTH network on the Coeur d'Alene Reservation. This project includes backbone and middle mile fiber optic lines, plus distribution lines. The backbone fiber runs along Highway 95 from the northern end of the reservation in Kootenai County to the southern end of the reservation in Benewah County. The middle mile connects our Network Operations Center (NOC) in Plummer, Idaho to Tier Point in Liberty Lake, WA. Our distribution network is scheduled for construction later this year and includes the communities of Plummer, Worley, Tensed, and DeSmet, with some lateral runs to several outlying areas and population centers along the Coeur d'Alene Lake.

Bidding Information:

The Tribe is seeking qualified contractor(s) to provide 24/7/365 One-Call locating services for the protection of the Tribe's fiber optic facilities located in the State of Idaho and the State of Washington identified on the map in **Attachment 1**.

Contractors may bid on the State of Idaho, the State of Washington, or both depending on contractor's capabilities.

Scope of Work:

The contractor will be the Tribe's designated locating service for providing routine and emergency locates within the agreed upon state(s). The contractor will utilize its own equipment, tools, vehicles, materials and personnel. The contractors will be responsible for receiving all the Tribe's notices or locate requests from the One-Call center(s) for each state and provide 24/7/365 locating services. This includes after hours, weekends, and holidays. The term of each contract will be one year, with an option for renewal at the end of the first term.

Standards:

The contractor will adhere to guidelines from applicable codes and Standards Organizations to determine the minimum locating requirements for the Tribe's

underground facilities unless otherwise directed by the Tribe. This includes but is not limited to:

- Common Ground Alliance (CGA)
- National Telecommunication Damage Prevention Council (NTDPC)
- American Public Works Assoc. (APWA)
- National Utility locating contractors Association (NULCA)

Reporting Requirements:

The contractor will be required to provide monthly reports to the Tribe in a format designated by the Tribe for billing and record-keeping purposes.

Additional information:

Complete proposals will include:

- A written emergency response plan, including 24/7/365 services.
- Staff qualifications.
- Safety practices followed to protect personnel.
- A list of claims against your firm within the last three years, including dollar amount, circumstances of the claim, and current status.
- Copy of Idaho and/or Washington State Contractors License and L&I Certificate.
- Department of Labor and Industries posted experience rating.
- Current list of locating equipment, and proof of calibration.
- Current list of office(s) in service area.
- Three references for similar type of contracts, including contacts and phone numbers.
- List of all costs necessary to perform the work, including equipment, materials, supplies, labor, tools, and any incidental work reasonably inferable as required and necessary to complete the project in accordance with applicable codes and standards. A cost not specifically itemized in the proposal shall not be incurred unless specifically agreed upon by the Tribe in writing.

Insurance:

Contractor shall obtain, and keep in force during the term of this Contract, insurance policies as follows:

Commercial General Liability. Limits no less than

- \$2,000,000 for Premise Operations General Aggregate
- \$2,000,000 Products & Completed Operations Aggregate
- \$1,000,000 coverage per occurrence for Premises Operations Liability

- \$1,000,000 coverage per occurrence for Products & Completed Operations
- \$1,000,000 for Personal & Advertising Injury

Submission:

Proposals will be accepted for review and consideration until 4:30 PM (Pacific Standard Time) on April 18th, 2014. Proposals received after this deadline will be returned unopened. Please submit to:

Valerie Fast Horse, Director, IT
Coeur d'Alene Tribe
P.O. Box 229
111 N. 8th Street
Plummer, Idaho 83851

Questions should be submitted via email to Valerie Fast Horse at vjfasthorse@cdatribe-nsn.gov. Questions and answers will then be forwarded to all contractors so everyone will have the same information.

The Tribe shall require the successful contractor to sign an agreement drafted by the Tribe including all the requirements, deliverables and remedies agreed to and negotiated by both parties. The agreement shall be governed by and construed according to the laws of the Coeur d'Alene Tribe, without regard to the choice of law provisions of any jurisdiction.