

**Coeur d'Alene Tribe Natural Resource Department
Environmental Programs Office
Request for Proposals
February 6, 2015**

Project Title: Groundwater monitoring for the Former Atlas E Missile Facility on the Coeur d'Alene Reservation

TRIBAL CONTACT

Project Manager: Tiffany Allgood, Environmental Action Plan Coordinator
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PROPOSAL DUE DATE: Proposals must be received by 4:30pm PST on Friday, February 27, 2015. The Tribe will consider proposals that address one or more tasks as long as all tasks are covered by the suite of proposals that are submitted.

PROJECT OVERVIEW

Between 1959 and 1966, the United States Air Force housed an Atlas E Missile Facility on the Coeur d'Alene Reservation. The Coeur d'Alene Reservation is located in the northern Idaho panhandle about 26 miles south of the City of Coeur d'Alene and about 39 miles east of the City of Spokane, Washington. The Coeur d'Alene Reservation has been home to the Coeur d'Alene Tribe since time immemorial.

The Coeur d'Alene Tribe is concerned about potential contamination to cultural resources, soil, water, plants, animals, people and other biota on the Coeur d'Alene Reservation due to contamination at the former Fairchild Air Force Base Atlas E Missile Facility.

SCOPE OF WORK

The purpose of this project is to sample groundwater in 5 new "sentinel" monitoring wells, conduct additional groundwater monitoring at other existing wells near the former Atlas E missile site on the Coeur d'Alene Reservation and assist in updating the Coeur d'Alene Tribe's Strategic Project Implementation Plan (SPIP). All steps must meet the standards described in the U.S. EPA's "Guidance for Conducting Remedial Investigations and Feasibility Studies Under CERCLA" (EPA/540/G-89/004; OSWER Directive 9355.3-01; October 1988). However, *Section 6.2.3.7* of the document has now been superseded by: "A Guide to Developing and Documenting Cost Estimates During the Feasibility Study" (July, 2000) (OSWER 9355.0-75). All steps must also meet the standards in the U.S. Department of Defense's Native American Lands Environmental Mitigation Program (NALEMP), including those referenced in the NALEMP Implementation Manual.

Consultant tasks are as follows:

Task #1: Assist the Tribe in collecting groundwater samples – Tribal staff will accompany consultant to collect groundwater samples from up to 11 wells each quarter (March 2015 through December 2016). If the current Quality Assurance Project Plan (QAPP) needs to be updated, consultant will revise it and submit the draft to the Tribe for review (QAPP was most recently updated in October 2014 and is current). The Tribe would submit updated QAPPs to EPA for approval. The Tribe and the consultant will select the lab (which must be EPA approved) and the consultant will send the samples in a timely manner to the lab to be analyzed. Sampling to be done includes: 1) Groundwater sampling of 5 “sentinel” monitoring wells; perform 4 rounds of sampling (quarterly) over 12 month period; and 2) Groundwater sampling of up to six existing wells near the former Atlas E Missile Site; perform 4 rounds of sampling (quarterly) over 12 month period. Sampling will be for RCRA 8 metals, PCBs, VOCs, PAHs and any other constituents that may be advised given the land use history. The 5 “sentinel” monitoring wells are of variable depths of up to 300 feet and do not have dedicated well pumps. There are no electrical hook-ups nearby. Most other wells have pumps and/or sampling ports. All wells are located in the northwest corner of the Coeur d’Alene Reservation.

Task #2: Analyze the Sampling Results – Once the sampling has been completed and the lab results are received, the consultant will interpret the results of the sampling in writing and submit it to the Tribe. The analysis will include a discussion of what analytes were detected and if any were over the Tribe’s drinking water standards, if any, to what extent the contaminants are over the threshold, what the origin of the contamination might be and what the recommendations would be for communicating the sampling results. The original lab results will be submitted to the Tribe along with the written analysis within three weeks of sampling events. The next sampling event will occur by the end of March 2015 and the last quarterly sampling event will occur by the end of December 2016.

Task #3: Revise the Strategic Project Implementation Plan – Utilizing existing and new information collected during this project, the consultant will revise the Strategic Project Implementation Plan to include all site characterization data and recommend future monitoring and remediation activities, if needed, for review and comment by the Tribe and the U.S. Army Corps of Engineers. A final Plan will then be developed by the consultant for the Tribe to approve. The consultant that is selected will have access to the Tribe’s Limited Remedial Investigation Report and the Tribe’s current Strategic Project Implementation Plan. The first draft of the updated SPIP will be due to the Tribe in early August 2016. The final updated SPIP will be submitted to the Tribe by the consultant by mid-November 2016.

DELIVERABLES

Deliverables for this project are as follows:

- If needed, a draft updated sampling plan and QAPP for review and comment by the Tribe. This draft may be submitted electronically.
- If needed, a final sampling plan and QAPP approved by the Tribe and EPA. This may be submitted electronically.

- The original lab data and the written analysis of the results of the sampling conducted on all sites near the former Atlas E missile site in electronic format.
- A draft revised Strategic Project Implementation Plan for the former Atlas E Missile Site on the Reservation for Tribal review and comment. This draft may be submitted electronically.
- A final revised Strategic Project Implementation Plan for the former Atlas E Missile Site on and near the former Atlas E missile site (3 paper copies and 1 electronic copy in MS Word and Adobe formats).
- All data collection and documentation will be coordinated with the Tribe’s GIS Program and will remain in the Coeur d’Alene Tribe’s Environmental Programs Office and/or in the Tribe’s GIS system.
- All files, including field notes, meeting notes and all project documentation will be submitted to the Coeur d’Alene Tribe throughout the project on at least a quarterly basis (electronically and/or on paper as generated; all original lab sampling reports will be delivered to the Tribe as received).

SUBMITTAL AND REVIEW PROCESS

Proposals for this project should be submitted to Tiffany Allgood by the deadline. Proposals received after this date will not be accepted. Under the Tribal Employment Rights Ordinance, preference is given to Native American owned firms.

All proposals must meet the following criteria:

- Proposals must fully describe the consultant firm’s experience with groundwater sampling of potentially contaminated and contaminated sites, remedial investigations and feasibility studies (RI/FS), and the ability to satisfy the above-mentioned project tasks.
- Proposals should contain educational background and project related experience for all staff to be assigned to this project.
- Proposals must include a detailed project work plan including timelines for completion and a detailed project budget.
- Proposals may be submitted electronically. These proposals should be simply presented and easy to print.
- The consultant shall provide contact information for references from the three most recent jobs that have been completed that are most relevant to this request for proposals.

Criteria for consultant selection:

Criteria	Possible Points= 100
Proposed Project Budget. Budget must be broken down by the 3 tasks and the associated costs and include detailed information for each category for personnel (number of hours and cost of each person’s time), travel, materials, laboratory and other costs. The Tribe would like to be able to evaluate the costs	Maximum 30 points

<p>of each task and budget line item category individually; please submit separate bid totals for completing each task and for each budget line item under each task.</p> <p>The budget will be evaluated based upon total costs, how costs are distributed among the tasks, how the budget supports the tasks and the quantity of service being provided by the funds (taking into account the quality of service as well).</p>	
<p>Experience of the consulting firm with groundwater sampling of potentially contaminated sites or contaminated sites, former missile site remediation, Formerly Used Defense Sites (FUDS) and/or NALEMP projects; must include the experience of each team member that will be assigned to the project. Please include experience working with tribes on similar projects.</p>	<p>Maximum 30 points</p>
<p>Technical merit of consultant proposal. Technical merit will include the soundness of the approach, the completeness of the description of the project approach, and depth of analysis/recommendations that will be included in the tasks.</p>	<p>Maximum 30 points</p>
<p>Preference for consulting firms owned by enrolled member(s) of a Federally-recognized Indian Tribe (yes or no). This is consistent with the Tribe's Employment Rights Ordinance.</p>	<p>Maximum 10 points</p>

Notes: A selection committee of Tribal personnel will review all proposals. The Coeur d'Alene Tribe may decline to select a consultant and re-advertise the request for proposals if needed.

The Tribe requires compliance with the Tribal Employment Rights Ordinance and the Tribal Business Licenses Ordinance.