

**Coeur d' Alene Tribe**  
**2013 Eagle TSI Contract**  
**Advertisement & Instructions to Prospective Bidders**

**INTRODUCTION**

The Coeur d' Alene Tribe is requesting sealed bids for timber stand improvement (TSI) treatments on seven (7) blocks, totaling approximately 156.8 acres, in the Eagle Peak Management Unit. One (or more) contract(s) will be awarded only for bid items that are less than maximum acceptable bids and within budgetary limitations. The lowest bidder(s) will not automatically be granted each contract, but bid rate will be one factor considered, along with capability and expected production rate, availability and previous performance. Indian Preference will apply in accordance with the Tribal Employment Rights Ordinance (TERO). **Bidders claiming Indian Preference must submit verification of TERO Indian Preference certification to be considered for Indian Preference.** Contractors who have not worked for the Coeur d' Alene Tribal Forestry program in the last three years must submit a short statement of qualifications and references. If there are discrepancies between this advertisement and the contract, the contract is final and binding, including potential adjustments in block acreage or deferral of certain treatments due to budgetary constraints.

**SCOPE OF SERVICES**

Services to be performed within seven treatment blocks include:

1. Thinning: cutting excess saplings that do not qualify as “ghost trees” to release selected crop trees and cutting all trees rooted within 4 feet of preferred crop trees. Thinning is planned on 127.3 acres in 5 treatment blocks, as shown in Table 1.
2. Pruning: removal of lower limbs from the bole of white pine trees that do not have lethal blister rust cankers. Pruning height is the lesser of ½ of total height or 10 feet, and green needles and all branches will be removed from the bole. Branches will be scattered at least 3 feet from prune trees to avoid missing lower branches that may be hidden by surface litter. Pruning is planned on 124.3 acres in 5 blocks, as shown in Table 1.
3. Lop and scatter slash resulting from thinning so that slash is within 3 feet of the ground, and not within 3 feet of a white pine prune tree. Slash disposal will be needed on the 127.3 acres to be thinned, but not in prune-only blocks, other than scattering branches away from pruned trees.

The attached Access Maps show location of the project area, roads and treatment units on orthophotography. Topographic and/or larger scale maps are available on request. Terrain on the project area is mountainous with moderate to dense brush. Slopes range from approximately 10% to 50% slope, and acreage is based on horizontal measure.

Table 1: Sample Data by Treatment Unit

Treatment Block	Acres	Crop Trees/ac.	Cut Trees/ac.	Avg. DBH Cut trees	Ghost Trees/ac.	Prune Trees/ac.	Avg. Prune Height
Lost Girl #2	28.5	500	2160	0.9”	304	None	
N. Huckleberry	18.6	500	2005	1.5”	270	98	7’
S. Huckleberry	4.1	560	1650	1.6”	40	None	
N. Lost Girl #3	47.7	265	283	2.1”	78	58	9.3’
S. Lost Girl #3	20.1		N.A.			55	7.2’
W. Lost Girl #6	28.4	300	320	1.1”	120	45	6.8’
E. Lost Girl #6	9.4		N.A.			30	6.5’
Total	156.8						

The sample data provided is estimated from a limited number of plots and is not guaranteed. Prospective bidders are encouraged to examine each unit to make their bidding decision.

### **FIELD TOUR**

Please contact Norris Boothe at [njboothe@cdatribe-nsn.gov](mailto:njboothe@cdatribe-nsn.gov), 208-686-1704 or 208-691-9595 to schedule a field tour of the treatment blocks. Access to the project area is controlled by a locking gate that is sometimes open during active log hauling. Even if the gate is open when you enter the area, it may be locked when you try to leave. Therefore, you are cautioned not to enter the gated area without a key, which can be checked out at the Tribal Forestry Office in Plummer.

### **SCHEDULE**

Bids will be accepted on the **attached bid forms** only, at the **Coeur d'Alene Tribal Forestry Office** until **11:00 a.m. local time on September 6, 2013**. Work may begin when the contract is approved and required forms have been turned in to Tribal Forestry. Contract work may be interrupted by logging or prescribed burning operations or snow depth, so the Contract expiration date is July 31, 2014. **Failure to complete this project on time or in a satisfactory manner will affect payment and may result in disqualification from further project work of this nature for the Tribe. Financial penalties will be imposed if extensions are requested and approved.**

### **PAYMENT**

Bidders shall submit bids based on rates per acre by treatment for each unit. The bid prices should include all mobilization, payroll, fuel, supplies and demobilization expenses. The contractor is responsible for all costs of operation, including but not limited to labor, maintenance, fuel, repairs, traffic control, and any subcontracted services. The Tribe shall not provide any additional funds beyond the bid price. Payment will be for work performed that has been successfully completed and inspected by the Contract Representative (CR). Partial payments may be requested not more often than once every two weeks, for distinct areas within treatment blocks that Contractor completes and the CR accepts.

### **DEPOSIT WITH BID/BOND**

A bid deposit in the amount of 5% of the total bid price must accompany each bid. Deposits may be in the form of cashier's check, company check or letter of credit payable to Coeur d'Alene Tribal Forestry. The deposit of the apparent high bidder and of others who submit written requests to have their bid considered for acceptance will be retained pending acceptance or rejection of bids. All other deposits will be returned after bids are opened. The bid deposit of the successful bidder will be converted to a performance bond upon execution of the contract. If the successful bidder does not execute the contract within the stipulated period, his deposit will be forfeited as liquidated damages.

### **INSURANCE**

Proof of insurance is required for general liability (\$1 million minimum), and Worker's Compensation for all employees and subcontractors on the project. Insurance should name the Coeur d'Alene Tribe as a certificate holder. Sole proprietors, operating their own equipment, may be exempt from Worker's Compensation coverage in some instances, but must provide proof of exemption.

### **TRIBAL EMPLOYMENT RIGHTS ORDINANCE (TERO)**

A Coeur d'Alene Tribal Business License must be purchased prior to submitting a bid. A copy of the approved Business License must accompany the bid proposal.

Contractor is required to complete a TERO Plan and have it approved before initiating work. Contractor is responsible for filing payroll reports and following all TERO requirements in hiring and conduct of the work. Contact Jim Nilson about TERO related questions at (208) 686-6107.

## **OTHER REQUIREMENTS**

Before the contract is approved, the following are required:

1. Contractor shall complete and submit an IRS Form W-9.
2. Contractor shall complete and submit a Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions.
3. The Tribe shall confirm that the Contractor is not on the Excluded Parties List System.

Within 3 days of starting work, the Contractor and his crew shall participate in a 1 hour cultural resource awareness training session, provided free of charge by the Cultural Resources Management staff.

## **LIABILITY**

The Contractor shall not hold the Forestry Program, the Natural Resources Department, or the Coeur d'Alene Tribe liable for any accident(s) or injury incurred because of said Contract. Nothing herein shall be read to waive the sovereign immunity of the Coeur d'Alene Tribe.

## **CONTACT INFORMATION**

Bidders are strongly encouraged to review the sample contract and Exhibit B: Specifications and to conduct a field inspection of the area prior to bidding. Copies of this prospectus, the sample contract with specifications and a topographic map can be downloaded from the "Development" tab on the Forestry page of the Tribal website at <http://www.cdatribe-nsn.gov/natural/forestry/forestry.aspx>. If any corrections are required after mailing, it will be labeled as "corrected" in the comment on the website. Additional information and a field tour of the project area can be arranged by contacting Norris Boothe at office phone: (208) 686-1704 or by email: [njboothe@cdatribe-nsn.gov](mailto:njboothe@cdatribe-nsn.gov).

**Coeur d' Alene Tribe**  
**Contract for the 2013 Eagle TSI (Timber Stand Improvement)**

**Bid Proposal**

The contract(s) will be awarded to one or more bidders based on the total cost to the Tribe and ability to satisfactorily perform the work, while providing consideration for Indian preference. Budgetary limitations and upper end limits may require that the contract(s) exclude one or more treatment.

Contractor: \_\_\_\_\_

Representative: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

<b>TSI BLOCK</b>	<b>AREA (ACRES)</b>	<b>THINNING BID (\$/AC.)</b>	<b>PRUNING BID (\$/AC.)</b>	<b>SLASH DISPOSAL BID (\$/ACRE)</b>	<b>TOTAL BID PRICE (\$)</b>
Lost Girl #2	28.5		N/A		
N. Huckleberry	18.6				
S. Huckleberry	4.1		N/A		
N. Lost Girl #3	47.7				
S. Lost Girl #3	20.1	N/A		N/A	
W. Lost Girl #6	28.4				
E. Lost Girl #6	9.4	N/A		N/A	
<b>TOTALS</b>	156.8 acres				

Crew Size: \_\_\_\_\_ Equipment: \_\_\_\_\_

Planned Production Rate: \_\_\_\_\_ acres per week

Experience: \_\_\_\_\_

I hereby submit the above bids for the 2013 Eagle TSI Project. I understand that if I am the successful bidder, I will be an Independent Contractor and that myself, my employees, my subcontractors and my agents are not eligible to receive any of the rights or benefits otherwise available to Coeur d'Alene Tribal employees.

\_\_\_\_\_  
 Authorized Signature Title Date

**RETURN BID FORM AND A COPY OF THE APPROVED BUSINESS LICENSE IN A SEALED ENVELOPE BY September 6, 2013 at 11:00 a.m. Bidders must also submit a copy of their TERO Indian Preference certification to be considered for Indian Preference bidding. Please allow an extra day of mailing time if submitting by mail!**

**Mark and deliver the sealed envelope to:**

<p><b>Coeur d'Alene Tribal Forestry: For 2013 Eagle TSI Project</b>                  Attn: Carrie Horlacher                  PO Box 408, 402 Anne Antelope Avenue                  Plummer, ID 83851                  Fax: 208-686-8600</p>	<p>Note: The Coeur d'Alene Tribe reserves the right to reject any and all bids.</p>
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